Clarendon Team Council Meeting Notes
Wednesday 10 September 2025 at 7.30pm
In the St Mary's Hall Whaddon:

Present: Simon Chambers, Alice Page, Alison Larkham, Sara Bossom, Debbie McIsaac, Debbie Case, Sara Atkinson, Jane Dunlop, Liz Parsons, Ruth Livesey, John Hawkins, Michael Barratt, Rachel Funnell (notes)

1 **Welcome** from Simon, particularly to our new member, Liz and Debbie C.

2 **Opening prayer** led by Simon

3 **Apologies** received from Alan Jewell, Liz Bayford, Heather Lowndes

4 **Matters Arising** from Notes of meeting 10 July

4.1 Clarendon Pilgrimage update- Alice prepared pilgrimage booklets for each section, with both clockwise and anticlockwise routes. These were presented by Alice and handed out to each church representative to put in their church in time for Ride and Stride on Saturday. Huge thanks to Alice for completing this task in time 😊

4.2 Assistant Administrator appointment – Welcome to Debbie C who joins the team and will be a wonderful asset.

4.3 Feedback from service pattern for August 2025 – Pitton found 3 weeks with no services too long. Alderbury positive about cluster services but tricky when cluster clashed with lay led service. Parking in Winterslow is an issue for cluster services. In general people like cluster services but need to organise shared lifts. (Cluster services are only for eucharists, lay services can be held when they want.)

4.4 Policies- The new wedding and churchyard policies were prepared and taken back to each church to be displayed in the porch.

5 **Update on Appointment of Team Vicar –** The advert and profile has been updated and we have a new prayer for the vacancy, which can be found on the website. It was suggested that a house plan be included so any applicant can see how it would work as a family home.
Advert in Church Times end Sept and beginning Oct
Closing date 5 November
Shortlist 12 November
Interviews 2/3 December

6 **Hospitality** Led by Debbie M. Our churches intend to be hospitable but sometimes it doesn't come across. Debbie suggests a self assessment, questionnaires and using "mystery worshippers" so we can learn from feedback.
Action Micheal, Ruth, John and Debbie M to move this forwards.

7 **Team Prayer Sheet** Michael is keen to see a Team Prayer Sheet, so we are all aware of what each church is needing to pray for. This will help individual prayer, prayer groups and intercessors. Discussion over how to share this, maybe with church connect.
Action – Each church to pass Michael specific prayer requests from the parish, not individual names for 3 month trial

8 Safeguarding –

Feedback on data breach – we received a data breach notification from APCS on 21 August 2025. A small number (less than 20) of our volunteers were affected. Some personal information in text format only may have been accessed. All those affected have been communicated. The diocesan safeguarding team have supported the process and continue to do so. Although the diocese have tried to be helpful there was all round discontent with the way the breach has been handled and the responsibility passed to our safeguarding officers who are volunteers.

No other Safeguarding matters to report

Hub – The Clarendon Team are moving across from Microsite to The Hub this month. The Hub connects to 31:8 which is the new organisation involved with DBS checks

9 Finances – The budget to date was shared and briefly discussed. We are on track for income and expenditure overall for this time of year.

10 Parish Feedback

Whiteparish have been trying new things, the Wayside church – walk and reflection was a great success as was café church, both of which will be done again.

Alderbury had a fabulous family event in a garden, with storytelling and craft, enabling the older congregation to chat to the children and families. Alice is joining Open the Book enabling it to continue.

East Grimstead West Dean, team service was great, they have a barn dance on 27 Sept, Phase 2 renovations are starting on the choir stall floor.

Pitton New family event where 25 children were individually invited to "Ice Lolly Fest", bring their parents for a coffee – really successful 12 families attended

Winterslow – The community payback team have linked up the war graves, so it is possible to walk around and see them all.

11 Future dates for 2026/27

Team Council meetings

Thursday 15th January 2026 at Whaddon 2:00pm
Wednesday 11th March 2026 at Team Office 2:00pm
Tuesday 12th May 2026 at Whaddon 7:30pm
Thursday 16th July 2026 at Team Office 7:30pm
Wednesday 9th September 2026 at Whaddon 7:30pm
Tuesday 10th November 2026 at Team Office 2:00pm
Thursday 14th January 2027 at Whaddon 2:00pm

Joint PCC Meetings

Tuesday 27th January 2026 Via Zoom 7:30pm
Tuesday 29th September 2026 Via Zoom 7:30pm

Please plan PCC meetings around these dates to enable appropriate information sharing.

12 AOB

We are planning a Volunteers thank you party at Farley Village Hall on Friday 17 October 6-8pm Rachel and Debbie will send out invitations and will let you know who we have invited.

13 Closing prayer – said by Simon, followed by the grace.

Next meeting Tue 11th November 2:00pm - Team Office