



Clarendon Team Wedding Policy

(July 2025)



Weddings in The Clarendon Churches' (Winterslow, Pitton, Farley, Alderbury, West Grimstead, East Grimstead, West Dean and Whiteparish) are governed by the Regulations set out by the Church of England and the General Register Office. These set the legal framework for you to be married in any church. We are duty bound to uphold these regulations to ensure your wedding is legal. In addition, as churches are active consecrated places of worship for the local community, sensitivity and respect should be given to the community and those volunteers who maintain their church.

All regulations, governing documents can be downloaded from our website:

<https://clarendoncofe.org/resources/weddings>

For all Churches

- You will be invoiced for statutory fees and charges for your wedding at least four weeks before your wedding date. Invoices must be paid before the ceremony can take place.
- If you are married through Banns or through Civic Preliminaries, you are responsible for ensuring these have been completed. This includes having your Banns read in your local church if you live outside the Clarendon Churches. Do ask if you require guidance.
- Once we have confirmed your wedding date, we will not have another wedding in the same church on the day you have booked, unless mutually agreed beforehand.
- Confetti may be thrown in our churchyards as long as this is biodegradable e.g. petals.
- Be aware that not all our churches have toilets, those that do are Winterslow, Alderbury, West Dean and Whiteparish. Portaloos may not be placed on church-land without prior written/email consent of the incumbent (vicar)
- Flowers can be arranged in church on the morning of the wedding and from noon onwards on the day before the wedding. This ensures that we can hold other events such as funerals prior to your wedding. Should you require additional time to arrange flowers, this can be done by hiring the church at its daily rate (currently £250 for a large church and £150 for a small church) We encourage you to book this early to avoid disappointment, and can be done by contacting office@clarendoncofe.org – payment must be received to ensure your hire.
- Flowers should not be placed on the Altar or inside the Font as these holy places have particular significance for the community.
- You should not cover significant Christian symbols, such as crosses or altar frontals, as these are significant aspects of the historic Christian tradition of our Churches.
- Damage to surfaces including pew ends and walls, through use of flower tape or other adhesive materials, or damage through spillage of water, will be charged to you. We are bound by the diocese to use qualified ecclesiastical companies for any repairs.
- All flowers, greenery, flower stands and other materials brought in by you for your wedding, must be removed by the end of the day of the wedding, unless previously agreed in writing/email with the incumbent.
- Removal of existing objects such as notices, noticeboards, displays, or the movement of church furniture, should not be done without the prior written/mailed permission of the incumbent.
- If you engage an external florist or wedding organiser, you are responsible for ensuring this policy is followed by them.

I / We have read and agree at all times to comply with this policy, and acknowledge the right of the incumbent and the churchwardens to delay the wedding service should there be any noncompliance.

Signed: _____

Date: _____

Name Printed: _____