Clarendon Team Council Meeting Notes
Wednesday 12th March 2025 at 2.00pm
In the Team Office:

Present: Gill Sowerby, Sarah Atkinson, Alison Larkham, Mary Clark, Ruth Livesey, Debbie McIsaac, Alan Jewell, Heather Lowndes, Simon Chambers, Rachel Funnell (notes)

1 **Welcome** from Simon

2 **Opening prayer** led by Simon

3 **Apologies** received from John Hawkins; Liz Bayford, Sara Bossom

4 **Matters Arising** from Notes of meeting 16th January

4.1 **East Grimstead Update** Gill provided us with an uplifting update. A dynamic "save our church" group has been formed and creating momentum with 4 new members. Lots of events have been organised, the first of which was the Big Breakfast. This was very well supported raising almost £1000, which is amazing. The momentum has also resulted in a new PCC member, Alison Evans.

4.2 **Safeguarding** Sara B and Sarah S have passed 6 volunteer role descriptions to us, which will be put into the central file store for the team to share. Volunteer role descriptions provided so far are :

General voluntary roles
Pastoral work
Sidesperson
Tea cake and Church leader
Sunday warden
Childrens work

It would be a good idea to store all meeting minutes in the central file store as well, PCC minutes, standing committee minutes etc. Some members of each parish will need read access to the central file store, but likely only 2 people will need "write" access, please think about who these individuals may be.

Action – SC to convert volunteer role descriptions from Pitton specific to generic and put in Central File Store

Action – All – think about who should have read and write access to files on Central File Store

5 **Vacancy Update** Simon provided a very uplifting update: we are planning to interview 2 candidates, with familiarisation day on 31 March and interviews on 1 April am. Deliberation and decision will be 1 April pm.

Action SC will check details of candidates leading worship in school

6 **Safeguarding**

In addition to the matters brought up previously, RF ran a safeguarding training session on Monday just gone 10 March. There were 5 attendees and the session was very positive. The projector struggled due to light as the day progressed. Gill offered curtains to help, offer gratefully received.

7 **Holy Week and Easter Services**
Monday Tuesday and Wednesday - The tea will be using material from Sharon's mother's book "Touching the Hem" for Monday , Tuesday and Wednesday of Holy week. This will be available in 3 ways: by Video on You-Tube; in paper form and as a group gathering at East Grimstead church, and maybe others. There are bible readings, prayers and time for reflection for each day.
Thursday – There will be a communion set within a meal context at Whiteparish church, with a light liturgy
Friday – Normal pattern of services
Sunday – normal pattern of services

8 **Communications**
Members shared their experiences of communications, acknowledging that different language and tone needs to be used for communication outside the church family.
Examples were given such as Village emails, Notice boards, 'parish' Magazines, Website, Social Media, Posters, Pew-Sheets, word of mouth.
Difficulties can occur getting people to read the information, when the key distributer is away and emails are not sent out,
Post meeting note – difficulties when things are missed off the calendar – apologies from administrator.
Using Mailchimp is a good idea when sending out emails. Reduces GDPR issues.
Remember to use Church Connect for communications to church family – 200 people read it and they could themselves spread the word beyond.

9 **Parish Review**
Members shared good things that have happened and things which have had a negative impact to life in your parish. Breakfast church is again mentioned as a very positive thing, bringing in younger people. Appealing to the younger age groups remain a difficulty for all parishes.
Alderbury reported on their very successful pancake party, where they had 17 children for fun and worship, making church a fun place to be. Having church in school is really positive – it doesn't have to be in church and on a Sunday.
Whiteparish reported on their very successful service of thanksgiving for the servery, where 70 people attended and Archdeacon Alan was on very good form !

10 **AOB** none

11 **Closing Prayer** said by Simon

Next meeting Tue 13th May 7:30pm - Whaddon

Future Meeting in 2025/6
Thur 10th July 7:30pm - Team Office
Wed 10th September 7:30pm - Whaddon
Tue 11th November 2:00pm - Team Office
Thur 15th January 2026 2:00pm - Whaddon