Team Council meeting notes
September 11th 7.30pm
Whaddon Hall

Present: Simon Chambers, Mary Clark, Alison Larkham, Alan Jewell, Michael Barratt, Heather Lowndes, Rachel Funnell (notes)

1 Welcome from Simon

2 **Opening prayers**

3 Apologies received from Sara Bossom, Ruth Livesey, Gill Sowerby, John Hawkins, Debbie McIsaac, Liz Bayford and Jane Dunlop.
Unfortunately the number of apologies received for this evenings meeting meant that we did not have a quorum so could make no decisions.

4 Matters Arising
4.1 Feedback from the Healing and Wholeness service was very positive, people welcoming this form of ministry
4.2 Vacancy update – the closing date for the post applications is on 10 October. No information will be available on applications until after that date.

5 Clarendon Central File Store
The concept of the Clarendon Central File Store was discussed. This would provide a special area for safeguarding information, policies and PCC notes, to be held on cloud storage for a cost of £80. All present agreed.
Action SC will send out an email with a statement of agreement for all Team Council members

6 Policy adoption Proposal
The concept of creating team wide policies was discussed. This would reduce the administrative burden of PCCs by delegating the responsibility of annually updating policies from PCCs to the team council. Team Council will agree necessary policies and PCC members will be informed of any changes. Policies will be published on the website. PCCs are able to make a different local policy if they do not agree with the team policy, but must inform team council. It was suggested we add the full list of parishes under Clarendon Team.
Action RF add list of parishes under Clarendon Team
Action SC will send out an email with a statement of agreement for all Team Council members

7 Safeguarding Policy
There is no change to the safeguarding policy other than it being presented as a Clarendon Team policy rather than parish
Action SC will send out an email with a statement of agreement for all Team Council members

8 GDPR Policy
There is no change to the GDPR policy other than it being presented as a Clarendon Team policy rather than parish
Action SC will send out an email with a statement of agreement for all Team Council members

9 Team Council regular Subject focus areas
All comments from the brainstorming session were grouped under the diocesan vision areas and then again slotted within individual, church community or wider community as suggested by the diocese. This created a rather cumbersome grid, incorporating all comments. This was briefly presented, Simon will simplify and present at a future date.
Action SC to simplify discussion areas

10 Half year financial review
The half yearly accounts were presented against the budget and discussed. There are a couple of areas to look at but essentially we are on target for our half yearly budget.

11 Closing Prayer and grace was said.

Next Meeting Tue 12th Nov 2024 @2:00pm – Team Office