NOTICE OF ANNUAL PAROCHIAL CHURCH MEETING

Parish of

_____

The Annual Parochial Church Meeting will be held in _____

on the _____ day of _____ 20 ____.

For election of parochial representatives of the laity as follows –

To the Deanery Synod _____ representatives.

To the Parochial Church Council _____ representatives.

For the appointment of the Independent Examiner or Auditor.

For the consideration of:

(a) a report on changes to the Roll since the last annual parochial church meeting

(b) an Annual Report on the proceedings of the parochial church council and the activities of the parish generally;

(c) the financial statements of the council for the year ending on the 31st December preceding the meeting;

(d) the annual report on the fabric, goods and ornaments of the church or churches of the parish;

(e) a report of the proceedings of the deanery synod; and

(f) other matters of parochial or general Church interest.

In this Notice, 'parish' means an ecclesiastical parish.

Signed _____

Minister of the parish

Notes

1 Every lay person whose name is entered on the Church Electoral Roll of the parish (and no other person) is entitled to vote at the election of parochial representatives of the laity.
2 A person is qualified to be elected a parochial representative of the laity if –
(a) his or her name is entered on the Church Electoral Roll of the parish and, unless he or is under 18, has been entered there for at least the preceding six months;

(b) he or she is an actual communicant (which means that he has received Communion according to the use of the Church of England or of a Church in communion with the Church of England at least three times during the twelve months preceding the date of the election);

(c) he or she is at least 16; and

(d) he or she is not disqualified as referred to in paragraph 3 of these Notes.

3 (1) A person is disqualified from being nominated, chosen or elected or from serving as a churchwarden or a member of a parochial church council, a district church council or a joint council if the person is disqualified from being a trustee of a charity (and the disqualification is not subject to a waiver which permits membership of a parochial church council, district church council or joint council).

(2) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person is included in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006).

(3) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person has been convicted of an offence mentioned in Schedule 1 to the Children and Young Persons Act 1933 (with that expression being construed in accordance with Rule 71(2) of the Church Representation Rules).

(4) A person's disqualification under sub-paragraph (3) may be waived by the bishop of the diocese by giving the person notice in writing.

(5) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council if the person has been disqualified from holding office under section 10(6) of the Incumbent (Vacation of Benefices) Measure 1977.